

# POLICIES AND PROCEDURES

## **RENTING**

While our inventory is extensive, **reservations** are recommended in order to guarantee the items wanted. All charges are for time out, whether used or not, so make your selection carefully. **Deposits** will be required on rentals plus payment in full made before or at the time you receive your order.

#### **CANCELLATIONS**

We require a **72 hour** notice of cancellation prior to delivery. For a cancellation of less than 72 hours a restocking fee will be applied. (See canopies listing for specific policies on canopy reservations.)

### **PRICING**

Most prices quoted are for a one-day charge. If you desire to use rental items for a longer period, please call our office for long-term rates.

### **DELIVERY**

Delivery is available at a nominal fee in our regular service area. For charges to other areas, please call our office. Rates are based on delivery to the door at **ground level** during normal business hours. Special containers are provided for your China, Silver, Glassware, etc., to ensure that you receive your items sterilized, undamaged, sparkling and "table ready". Our delivery personnel are instructed to neatly stack all items in a mutually convenient place upon delivery.

## **PICK-UP**

All China, Silver, Utensils, etc., should be rinsed food free and re-packed in the same containers as delivered. Glassware should be placed upside down in crates. Linens should be trash free and dried to prevent staining and mildew. Tables and chairs should be folded and stacked, and ready for pickup.

### **LOSS OR DAMAGE**

Responsibility for equipment remains with the lessee from time of delivery to time of return. Please be sure equipment is secured when not in use and protected from the weather. We do charge for missing or broken items or damaged items. Linens will be inspected for wax, burns, holes, or any other type of permanent damage.

Questions about our policies?
Call
(360) 844-7044 in Camas, WA
(541) 386-2062 in Hood River, OR